



Cook County Emergency Telephone System Board

Via Teleconference
February 17, 2023
10:30 a.m.

ATTENDANCE

Board Members in attendance in person;

Mr. John Matthews

Board Members in attendance virtually;

Mr. John Cornier

Ms. Tisa Morris

Ms. Elizabeth Ryles

Board Members Absent;

Mr. Thomas Fleming

Mr. Michael Kuryla

Staff and Guest in attendance in person;

Mr. Martin Bennett, Executive Director

Ms. Shereen Gamble, Administrative Analyst

Ms. Valerie Rhodes, Director of Support Services

Two New Members with Security at Sheriff's IT

Staff and Guest in attendance virtually;

Ms. Megan Kinsella, Director of Operations

Ms. Kathleen McKee, States Attorney

Ms. Tanya Walker, Lauterbach & Amen

Executive Director Bennett called the meeting to order at 10:38 a.m.

Executive Director Bennett read the following Virtual Meeting Proclamation;

“JB Pritzker, Governor of the State of Illinois, in the interest of aiding the people of Illinois and the local governments responsible for ensuring public health and safety issued a Gubernatorial Disaster Proclamation in response to the ongoing coronavirus (COVID-19) situation. The current trend regarding increasing test positivity and the impact of new variants allows for board members to attend virtually. The meeting will be held physically on site for those wishing to attend in person with socially distant seating.

Attendance was taken.

MOTION TO APPROVE MINUTES

Mr. Cornier made a motion and Mr. Matthews made the second to approve the Board meeting minutes of December 9th, 2022 as presented.

Roll Call Vote;

Cornier	Yes
Fleming	Absent
Kuryla	Absent
Matthews	Yes
Morris	Yes
Ryles	Yes

Motion carried.

LEGISLATIVE REPORT

The 103rd Illinois legislative session has begun. Because it is early in the session, not a lot of bills have been introduced. The House deadline for introduction of all bills is February 17th and the Senate deadline is February 10th. One bill of interest to Cook County has been introduced.

HB 1028 – A bill to establish a 2-1-1 system in Cook County. The 2-1-1 system would provide residents with a direct way to locate community resources. The Illinois Department for Human Services is tasked with the project and finding funding. The bill has been sent to the Rules Committee.

Statewide 9-1-1 Advisory Board (SAB) – The SAB is next scheduled to meet on February 6, 2023. The Board will consider revisions to the Emergency Telephone System Act (ETSA). Discussions are taking place at both the SAB and the INENA/ILAPCO Legislative Committee regarding what should be changed. No substantive language has been identified, other than the language of a proposed “shell bill” to move the sunset date for the ETSA to December 31, 2025 from the current date of December 31, 2023. The SAB will also consider a request to provide an extension for the filing of the 2022 AFR report due to numerous issues with the State system for filing the report. Additionally, INENA and ILAPCO are proposing a new definition of the term “telecommunicator” to make the definition consistent with defining the position as a first responder. The SAB is also finalizing its Report to the Legislature which must be filed by March 1, 2023.

Federal Legislation – The new Congress has been seated and efforts are underway to reintroduce the 9-1-1 Telecommunicator Classification Act and funding for NG9-1-1 on a national basis. The 9-1-1 Telecommunicator Classification Act has been introduced in every Congress for the last 6 years, but has not yet secured sufficient votes to pass. Another effort will be made this session. Also, it is being proposed that funding for the national NG9-1-1 system would be obtained through an F.C.C. auction of radio spectrum. Since the F.C.C.’s auction authority expires on March 9th, there is some urgency to try to get the NG funding passed early in this session. The ask is for 10 to 15 billion dollars for national grant funding. The National Emergency Number Association (NENA) is sponsoring 9-1-1 Goes to Washington from February 26 through March 2nd in an effort to bring 9-1-1 professionals to Washington to lobby their legislators on these issues.

COMMUNICATIONS CENTER OPERATIONS

CONSTRUCTION UPDATE

The HVAC balancing is on hold until spring when the weather will allow for the air conditioning system to be tested. installed lighting controls in the quiet rooms and the final tweaks are being ironed out; one has been replaced. The final completion is almost ready to be signed off.

Ms. Ryles inquired as to how many quiet rooms were implemented and the feedback received. Mr. Bennett replied that four quiet rooms with attached shower rooms were finished, and the feedback has been excellent; the Chief of Staff was impressed. The construction allows the quiet rooms cannot hear the noise from the shared hallway. The rooms have incorporated light therapy from Dr. Mark Robinson with Robinson Health. The total cost was approximately \$3.2 million, which approximately \$1 million went towards HVAC units installed and hooked up in each room, heat pumps, and new generator. There are requests submitted to CMS to obtain other areas of the building currently used for storage. There will be the ability to rent hotel rooms during inclement weather at the Renaissance.

BREAK ROOM

Vote next meeting.

CARPET REPLACEMENT

Company will install vinyl elsewhere in the center and carpet in offices to match existing flooring from previous project. This will include disassembly and reassembly of furniture in 12-15 offices.

Mr. Matthews made a motion to approve the carpet replacement, Mr. Cornier made the second.

Roll call vote;

Cornier	Yes
Fleming	Absent
Kuryla	Absent
Matthews	Yes
Morris	Yes
Ryles	Yes

Motion carried.

SCHEDULING SOFTWARE

Our current contract expires in May 2023. After researching other software, Pace out of Naperville, which is used by partner agencies, will replace the current Schedule Express software. Schedule Express assured their mobile app would work but it does not. Schedule Express costs approximately \$11,000 per year. We will enter into a contract with Pace now and transition in May.

Questions posed included:

Mr. Matthews questioned the yearly cost of the software? Executive Director Bennett responded that the software cost \$6,350 for 100 employees, a cheaper option overall. There is an additional charge for every 15 additional employees. Mr. Matthews questioned if there will be time for testing? Executive Director Bennett responded that setup will begin in February and March, April and May will be for testing and training. Berkeley and Metra will also have access to the system.

Ms. Ryles made a motion to approve the scheduling software, Mr. Matthews the second.

Roll call vote;

Cornier	Yes
Fleming	Absent
Kuryla	Absent
Matthews	Yes
Morris	Yes
Ryles	Yes

Motion carried.

STORAGE ROOM EQUIPMENT

Additional lockers were purchased from Uline, along with equipment to complete the storage room. An inventory system will be used to track equipment. Examples of equipment stored are vehicle mounts, computers, modems. Equipment supply is 10-12 months behind schedule due to COVID. Robbins PD is still in the process of on-boarding. There is enough equipment to complete that process and more will be ordered to replenish the current supply.

SHERIFF'S JUNIOR DEPUTIES

Mr. Bennett will send an invitation for the Junior Deputies visit that Ms. Ryles and Mr. Kuryla attended last year. Hopefully, all can come. They are visiting from their school on the west side of Chicago.

FINANCIAL REPORT

FEBRUARY BILL PAYMENT RESOLUTION

The February Bill Payment Resolution is attached for the Board's review.

The significant items to report are;

Public Risk Underwriters for Insurance for \$28,307.00

Word Systems Logging Recorder Upgrade for \$255,104.50

Total Bills \$846,295.41

Mr. Matthews made a motion and Mr. Cornier made the second to approve the February Bill Payment Resolution as presented in the amount of \$846,295.41.

Roll call vote;

Cornier	Yes
Fleming	Absent
Kuryla	Absent
Matthews	Yes
Morris	Yes
Ryles	Yes

Cook County ETSB
February 17, 2023

911

Cook County Emergency Telephone System Board
9511 W. Harrison
Des Plaines, IL 60016

Motion carried.

FINANCIAL REPORT

Lauterbach & Amen provided the following report;

The financial report was received and filed.

2022 AUDIT

The annual audit will start on 2/20/2023. The draft is due to the County by March 24th and the by April 7, 2023. The draft will be presented at the end of March for review.

PUBLIC COMMENTS

None.

CLOSED SESSION

None.

FOR THE GOOD OF THE ORDER

None.

MOTION TO ADJOURN

Mr. Cornier made a motion to adjourn the meeting of February 17, 2023, second by Mr. Matthews.

Roll call vote;

Cornier	Yes
Fleming	Absent
Kuryla	Absent
Matthews	Yes
Morris	Yes
Ryles	Yes

Motion carried.

The February 17, 2023 Cook County Emergency Telephone System Board meeting was adjourned at 11:02 a.m.

Next Meeting

March 31, 2023

10:30 a.m.

9511 W. Harrison, LL11

Des Plaines, IL 60016

