



# COOK COUNTY SHERIFF'S OFFICE FREEDOM OF INFORMATION ACT REQUEST



DATE REQUESTED: \_\_\_\_\_

REQUESTOR NAME: \_\_\_\_\_  
FIRST MIDDLE LAST

ADDRESS: \_\_\_\_\_  
NUMBER STREET APT. NUMBER CITY STATE ZIP CODE

DAY PHONE NUMBER: \_\_\_\_\_ CELL PHONE NUMBER: \_\_\_\_\_

E-MAIL ADDRESS: \_\_\_\_\_

METHOD REQUEST WAS SUBMITTED:  IN PERSON  U.S. MAIL  E-MAIL

**RECORDS SOUGHT** (please provide as much specific detail as possible so the public body can identify the information that you are seeking. You may attach additional pages, if necessary):

CASE/REPORT# \_\_\_\_\_ CASE/REPORT TYPE \_\_\_\_\_

### ADDITIONAL INFORMATION

(Please include all Pertinent information such as DATE OF BIRTH, SOCIAL SECURITY NUMBER, etc. that can assist in expediting this request)

IS THIS REQUEST BEING MADE FOR A COMMERCIAL PURPOSE:  YES  NO

*It is a violation of the Freedom of Information Act for a person to knowingly obtain a public record for a commercial purpose without disclosing that it is for a commercial purpose, if requested to do so by the public body. 5 ILCS 140.3.1(c).*

PLEASE RETURN YOUR REQUEST IN PERSON, VIA U.S. MAIL OR BY E-MAIL TO:

COOK COUNTY SHERIFF'S OFFICE  
ATTN: FOIA OFFICER  
RICHARD J. DALEY CENTER  
50 W. WASHINGTON, ROOM 704  
CHICAGO, ILLINOIS 60602  
E-Mail: [ccso.foiaofficer@ccsheriff.org](mailto:ccso.foiaofficer@ccsheriff.org)  
For further inquiries, please call (312) 603-6444

PREFERRED RESPONSE:  IN PERSON  U.S. MAIL  E-MAIL

### FOR OFFICE USE ONLY:

DATE RECEIVED: \_\_\_\_\_ REQUESTOR CONTACTED?  YES \_\_\_\_\_

EXTENSION: \_\_\_\_\_

DATE DUE: \_\_\_\_\_ DELIVERED VIA:  U.S. MAIL  E-MAIL  
 IN PERSON

DATE SENT TO REQUESTOR: \_\_\_\_\_ VERIFIED BY: \_\_\_\_\_